

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **SCHOOL BOARD MEETING**
3 **Tuesday, January 12, 2016**
4 **Wilton-Lyndeborough Cooperative M/H School-Media Room**
5 **6:30 p.m.**
6

7 Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Fran Bujak, Carol*
8 *LeBlanc, and Alex LoVerme arrived at 7:19pm.*
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10 *Superintendent Christine Tyrie, Business Administrator Lise Tucker, and Clerk Kristina Fowler*
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12 **I. CALL TO ORDER**

13 Chairman Brock called the meeting to order at 6:31pm.
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15 **II. ADJUSTMENTS TO THE AGENDA**

16 Superintendent Tyrie requested to add “tech proposal” under the joint portion of the agenda which was
17 granted.
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19 **III. PUBLIC COMMENTS**

20 There were no public comments to report.
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22 **IV. BOARD CORRESPONDENCE**

23 There was no correspondence to report.
24

25 **V. CONSENT AGENDA**

26 **a. Reports**

27 **i. Superintendent’s Report**

28 **ii. Principal’s Reports**

29 **iii. Treasurer’s Reports-October**

30 **iv. Co-curricular Updates-Athletics**

31 The reports have been reviewed by the Board.
32

33 In response to a question from Mr. Bujak regarding the attendance data linked to the Superintendent’s
34 Report, Superintendent Tyrie responded that the principals were having discussions with any identified
35 individuals.
36

37 Superintendent Tyrie noted the budget for substitutes this year is down and can be attributed to year to
38 date no long term subs have been needed and that people are aware that this data is being looked at.
39

40 Mr. Dailey, referring to the WLC Principal Report, questioned the girls JV basketball having only 4
41 players and asked if that could be followed up on.
42

43 Ms. Guild asked how the CopSync test went and feedback from teacher Ms. Linda Cordileone was
44 that the teachers that saw the message responded and others who were not in their rooms to see their
45 computers were not able to respond. Mr. O’Connell noted that it worked well to have a trial and the
46 software did what it was supposed to. They found some of the machines that had the software
47 installed did not have it activated at FRES.
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49 Mr. Bujak asked if the \$4,190,04 showing on the Treasurer’s Capital Projects Account is the amount
50 left at the start of the year, Ms. Tucker replied yes.

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*A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to approve the consent agenda.
Voting: all aye; motion carried unanimously.*

VI. ACTION ITEMS

a. Approve Minutes of Previous Meeting

*A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to approve the minutes as written.
Voting: all aye; motion carried unanimously.*

b. Date Change of February 2 Board Meeting

It was decided to cancel the January 19 and February 2 Board meetings and schedule a joint Board and Budget Committee meeting on January 26, 2016.

c. Waiver for Facility Use-FRES

Mr. O’Connell brought forth a request for a waiver for the facility fee and the custodial fees for Mr. Jonathan Roitman, (not present), to use the FRES facility for a circus after school program in March and April. Mr. O’Connell calculated the total cost to him for to use the facility would be \$900.00 (\$300 for facility and \$600 for custodial fees). Mr. Roitman’s tuition charge for the students would be for one day per week is \$75 and two days per week is \$150. The program is only open to FRES students and it was noted that Mr. Roitman would be increasing the tuition to students to cover the facility fees if they were not waived. Mr. O’Connell stated he has expenses to pay for such as insurance, three assistants and tee shirts which are given out to the students. It was noted, this falls under category “E-for profit” according to the policy. It was also noted facility use causes wear and tear on the building and gym floor etc. Board members discussed this at length and shared varying opinions and scenarios.

**A MOTION was made by Mr. Dailey and SECONDED by Mr. Ballou to decrease the custodial fee to 2 hours a week for 5 weeks, (\$400) plus the facility fee of \$300.*

The MOTION was AMENDED by Mr. Bujak and SECONDED by Ms. Guild to offer to waive the \$300 facility fee if Mr. Roitman reduces the tuition fee to each student by \$10.

Mr. Bujak WITHDREW his AMENDMENT, Ms. Guild WITHDREW the SECOND.

The MOTION was AMENDED by Ms. LeBlanc to “rather than” take \$300 in payment for the facility fee, Mr. Roitman would give out the \$300 in scholarship dollars of equal value and Mr. O’Connell can negotiate that.

There was no second to this amendment.

The MOTION was AMENDED by Ms. Guild and SECONDED by Ms. LeBlanc to give Mr. O’Connell the authority to negotiate any of the plans with Mr. Roitman.

Ms. Guild WITHDREW her AMENDMENT

*Mr. Ballou called THE QUESTION and SECONDED by Mr. Dailey.
Voting: 4 ayes; 2nays, motion carried. (2/3 vote required)*

*I`
*(Voting on original motion)
Voting: 4 ayes; 2nays, motion carried.*

102 **VII. 7:00 JOINT BUDGET COMMITTEE SESSION**

103 Present: *Jim Kofalt, Karen Grybko, Pam Altner, Lisa Post, Leslie Browne, Kelly Eshback, Ellen*
104 *Pomer arrived at 7:26pm and Dawn Tuomala arrived at 7:28pm*

105
106 • **CALL TO ORDER**

107 Vice Chairperson Grybko called the meeting to order at 7:10pm.

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109 • **Tech Device Analysis Proposal**

110 Teacher Linda Cordileone was present representing the Tech Committee to answer any questions.

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112 Superintendent Tyrie reviewed the proposal for one to one computing which was based on grades 3-12
113 with 50 students and 3 teachers at each grade. Grades 1 and 2 will be 2-1 computing. The devices
114 recommended are iPads, laptops, Lenovo Yoga Thinkpads and (BYOD) “bring you own device” for
115 grades 11-12 for the first couple of years. Mr. O’Connell shared that the Thinkpads came highly rated,
116 are highly durable, and the 5th graders have had them for a couple of years now without repair and are
117 still in great working order. Insurance has been priced out and is machine dependent therefore these
118 are all real numbers. They cost out the licensing on student machines which will have antivirus and
119 the teacher’s machines will have adobe and Microsoft. Chargers will also be needed and included are
120 devices that will charge 24 machines at one time which is calculated at every grade level. She
121 reviewed how this will be rolled out and year one and year two cost savings based on what we are
122 spending now, items that are in the budget that would be removed such as three teacher lap tops, HS
123 carts, and FRES lab. Nothing else was pulled out for technology except what was on the proposal and
124 some of the money allocated for repairs. Answering questions from the Budget Committee, she
125 confirmed that there will continue to be an onsite lab at FRES that is already outfitted. We will
126 continue to replace those computers which are also not ones we are discussing in this plan, as well as a
127 MS lab and HS lab which are already in a rotation and not in this plan. When asked if the computers
128 would be going home with the students, she responded “probably not although they had not gotten that
129 far”. Having students spend so much in front of the computers was discussed. When asked if
130 additional staffing would be needed, Mr. O’Connell responded he didn’t foresee any additional needs
131 as the machines would be new and updated.

132
133 *A MOTION was made by Mr. Dailey and SECONDED by Mr. Ballou to put in the budget, the plan as*
134 *proposed for the technology device analysis.*

135 *Voting: all aye; motion carried unanimously.*

- 136
137 **a. FY 17**
138 **i. Budget Comparison 16-17**
139 **ii. General Fund Revenue Analysis**
140 **iii. Special Revenues (Grants)**
141 **iv. Food Service**

142 Ms. Tucker gave an overview of the budget comparison. Regular education for this year totals to
143 \$9,105,677, and proposed is \$9,196,726. In special education there are some changes, almost 13%,
144 this year is \$2,432,531 and next year proposed, \$2,747,351. Special revenue fund is decreasing by \$7,
145 712 due to fewer grants we are anticipating to receive. In food service an increase is being proposed.
146 Total gross appropriations this year \$12,315,221 proposed 16-17 \$12,261,064. Grants are based on
147 the current Title I DOE allocations, the difference is primarily due to receiving REAP. She believes
148 several of these will be the same in 15-16 and 16-17, and is budgeted this way, and does not believe
149 we will get REAP next year. She indicated food service continues to be a challenge. There was
150 \$40,000 transferred to break even in 14-15. She is proposing a 2.5% increase in revenue for 16-17.
151 Staffing will be kept the same with a 2% pay increase. Expenses she tried to keep mostly flat. This all
152 brings us to net income of 0 to break even. “We are hoping to not have to transfer too much. We are

153 having a hard time to keep food service in the black”. She spoke briefly about changing the price of
154 the lunch meals due to the DOE’s equity tool. When asked if overall it is an expense or a revenue
155 problem she replied both.

156
157 Ms. Guild would like to see the actuals for 15-16 and Ms. Tucker agreed to bring those back.

158
159 Ms. Eshback noted medical costs for staff are something that was not in the budget prior to
160 Obamacare.

161
162 Mr. Bujak questioned on the revenue side, the federal child nutrition amount budgeted looks high in
163 both 15-16 and 16-17.

164
165 Mr. LoVerme questioned if there is maintenance plan on the refrigeration system and kitchen exhaust
166 at FRES and WLC and how often it is done as the cost appears to be low.

167
168 Ms. Tucker gave an overview of the general fund revenue. She noted that she mostly kept it flat from
169 this year to next year. E-Rate will decrease for telecommunications. There is \$5,000 from interest in
170 the three trust funds. School building aid and catastrophic aid will be flat. Total appropriations in 15-
171 16, \$12,322,721 and proposed 16-17 \$ 12,471,264.

172
173 Superintendent Tyrie noted that any staff reductions are not in the operating budget yet. Mr. Davidson
174 previously had spoken to her about specific reductions and if the Budget Committee has additional
175 recommendations it should be done in a non-public session with the Board.

176
177 Answering a question from Mr. Kofalt, Superintendent Tyrie responded that for the Extended Day
178 Program, it is budgeted exactly the same next year as this year.

179

180 **VIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

181 *A MOTION was made by Mr. Dailey and SECONDED by Mr. LoVerme to enter Non-Public Session*
182 *to discuss a personnel matter RSA 91-A: 3 II (A) (C) at 8:18pm.*

183 *Voting: all aye; motion carried unanimously.*

184

185 **RETURN TO PUBLIC SESSION**

186 The Board entered public session at 8:37pm.

187

188 *A MOTION was made to seal the non-public session minutes for 50 years by Mr. Dailey and*
189 *SECONDED by Mr. Ballou.*

190 *Voting: all aye; motion carried unanimously.*

191

192 *A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to accept staff reduction*
193 *recommendation.*

194 *Voting: all aye; motion carried unanimously.*

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196 **IX. COMMITTEE REPORTS**

197 **i. Elementary Building renovation Committee**

198 Mr. Dailey gave a brief update on the building progress.

199

200 **X. BOARD BUDGET DISCUSSION**

201 The Board declined further discussion on additional staffing reductions.

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203 Mr. Brock questioned if the Board wanted to discuss salary for unaffiliated staff.

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205 Mr. Dailey said he wanted to discuss a merit pay system that could be based on job descriptions.
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207 Mr. Bujak said he felt that we would be going backward if we tried to implement that this year but
208 does support the concept.
209
210 Mr. Ballou said he felt it would not be in the best interest of the employees until we have a written
211 process and procedure in place.
212
213 Ms. LeBlanc spoke in favor of using job descriptions for evaluations.
214
215 The Board agreed to continue the present practice for one more year and pursue a different process
216 next year.

217
218 The Superintendent said she would update the Board prior to contracts going out this year.
219

220 **XI. RESIGNATIONS / APPOINTMENTS / LEAVES**

221 There were none to report.
222

223 **XII. PUBLIC COMMENTS**

224 There were none to report.
225

226 **XIII. ADJOURNMENT**

227 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to adjourn the Board meeting at*
228 *9:08pm.*

229 *Voting: all aye; motion carried unanimously.*
230

231 *Respectfully submitted,*

232 *Kristina Fowler*
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